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AMHS Employee Update COVID 19

All AMHS Employees,

I wanted to update everyone again, after the meeting we had today with the Commissioner's Office, State Labor Relations, State Human Resources, and the 3 vessel Maritime Unions.

To start with I have included below and attached information from Vigor Shipyard regards their current operations/ policies, given the COVID 19 situation.

Regards the meeting we held today to discuss the COVID 19 situation, I will list some of the questions and suggestions received and discussed.

We are working towards setting up 3 meal periods on the hotel ship, to see how that works out, and if we still have issues we can then also look at meals to go for crew as an option to eating in the cafeteria. We want to attempt these options first in a stepped process prior to considering starting as second meal service on Matanuska. Our goal is to keep crew as separated as possible when eating in group settings.

We will look at adding an extra crew wash station aboard Columbia until the ships gets water service back on line.

We are looking at the pros and cons of adding additional crew to clean, with the downside of more crew being added, creating additional person to person exposure on the ships.

We will encourage shipboard leaders to remind crews to be sure to follow the COVID 19 hand washing and other practices, along with doing our best to continue to social distance from other crew members.

We have allot of cleaning supplies on back order and will get them out to the ships ASAP.

MEBA union hall dispatches will continue to be funded from out of state to the ships and return.

We did take questions, see below, which we are currently working on for the next FAQ (Frequently Asked Questions Document). I will distribute the second FAQ sheet as soon as I have it.

1. Providing info, i.e. phone number for the health plan Tele Doctor, which is on the back of your insurance card. Given the COVID 19 situation this is a very good option to receive quick medical guidance.
2. The status of workers Comp should you become sick with COVID 19.

3. The status of possible waivers of doctors notes, to get us thru the current COVID 19 situation.
4. If the government imposes more reduced domestic travel, how will that impact crewing.
5. The status of a crew member who chooses to not join or leaves a ship due to health concerns regarding COVID19.
6. Considering a more liberal leave policy for at risk crew members concerned about COVID19.
7. A possible LOA to change the donated leave policy.

As we continue to work thru this challenging situation, I will continue to update all employees.

Thank you,
Captain Falvey

Please find the attached outbreak management policy and the Executive Order from Vigor Shipyards
CEO Jim Marcotuli

The latest update from today is below:

Travel: Earlier in March, all nonessential travel was curtailed. That direction is now strengthened to prohibit all work-related travel unless approved by the CEO. Should employees be asked by customers to travel, please seek guidance first from the top executive within your department. If the executive agrees the request warrants consideration, the exec will forward the request for CEO approval. No work-related travel by Vigor employees is authorized absent CEO approval until further notice.

- Meetings: Curtail all in-person meetings of more than 10 people. When in meetings, keep 6 feet of distance between people.
- Physical Distancing: Throughout all facilities practice Physical Distancing as much as possible – 6 feet from others.
- Non-Mandatory Training: Curtail all non-mandatory training until further notice.

Follow Updated Guidance to Stay Home: Vigor is following federal and local guidance regarding employees staying home. As of 3/17, that guidance is:

- If an employee is confirmed to have COVID-19 infection, employers should immediately work with the employee to identify and notify those who may have been exposed to the virus based on close prolonged contact with the diagnosed individual, while maintaining confidentiality as required by the Americans with Disabilities Act (ADA)
- If an employee has been diagnosed with COVID-19, the employee should immediately enter home isolation and remain under home isolation precautions for 7 days or until 72 hours after fever is gone and symptoms resolve, whichever is longer.
- If another employee has had close contact with the sick employee and has common symptoms of COVID-19 including fever, cough, or shortness of breath, that employee should begin home isolation immediately, and should remain under home isolation precautions for 7 days or until 72 hours after fever is gone and symptoms resolve, whichever is longer.
- If an employee has had close contact with the sick employee with COVID-19 but does not have symptoms, that employee should begin home self-quarantine immediately, and remain

under home quarantine for 14 days following last contact with the ill person. That employee should also monitor their health for fever, cough, or shortness of breath for 14 days following last contact with the ill person.

- If an employee is sick with fever or respiratory symptoms but has had no known exposures to someone with COVID-19, that employee should stay home and away from others until 72 hours after the fever is gone and symptoms get better. They should talk with their doctor about whether testing is needed based on their symptoms. Employees should notify their supervisor and stay home if they are sick.
- If an employee has a family member in their household who has been diagnosed with COVID-19, the employee should stay home. Public health advises that then all household members should self-quarantine.

Additional updates to this Executive Order will be made as circumstances develop. Purpose is protection of Vigor employees and to minimize spread of the Coronavirus within families and communities. Adherence is of utmost importance.

Bergan Wieler
Vigor General Manager Ketchikan